

## MANLY EAGLES BASEBALL CLUB



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# CLUB HOUSE & EQUIPMENT POLICY

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## **Our commitment**

MEBC is committed in using the MWDBA Club House as set out in this policy. We recognize that the club house is apart of the MWDBA family and as such want to use the club house appropriately as others. We guide our members in the safe use of the club house.

MEBC is also committed in using and taking care of the equipment it has and stores. We endorse a safe and appropriate protocol in storing and use of any club equipment for the benefit of members qualified to use the MWDBA facilities.

## **Policy Statement**

The MWDBA Board is solely responsible for the club house. MEBC policies, rules and conditions under which it's committee uses the facilities and equipment are referred to here. This policy reflects the conditions imposed by the MEBC Board. Only financially active players, coaches, MEBC committee, MEBC volunteers and MEBC Life Members allowed to access to the club, and use of its equipment.

## **Care & use**

MEBC shall exercise due diligence by ensuring work health and safety and electrical obligations are met, by all MEBC members, including its coaches, volunteers and life members. MEBC will carry out inspections and report to MWDBA and the Northern Beaches Council ( who own the building) any necessary works or repairs.

We ask any of our members, coaches, volunteers and life members to report any damage, graffiti or any other building works to one of the MEBC board members.

The committee shall have unlimited authority in monitoring the adherence of the use of the club house and equipment of the MEBC members. Members training individually without a recognised coaches or club equipment do so at their own risk.

The club house canteen is not to be used by any MEBC member without the permission of the Chairman/President. A canteen roster is made up each season. If your name is not on it then you have no business being in the canteen.

NO junior player ( a player under the age of 18) is to be in the canteen without the supervision of an adult.

## **Applicability**

This procedure applies to all members of the MEBC. The responsibility of implementing this policy/procedure rests with the Board, and with the assistance of the all its members.

## **Considerations**

The Club Coach will be responsible for all equipment used by members on field

The Club Coach and MEBC Chairman/President will be responsible for carrying out a safety check of all equipment on a weekly basis.

The MEBC committee will be responsible for equipment purchases, the issuing of necessary keys and lock codes and the return of the keys when the member are no longer a member of the MEBC.

## Procedures

- Members wishing to use the club house for a personal use or function, need to advise the MEBC Chairman. A request will then be made to the MWDBA booking officer. Any outcome in favour of the member being able to use the club house will be acknowledged in writing.
- The club house is monitored by NBC security and regular Police checks. As such any incidents that members witness in vandalism need to be reported to MWDBA or the MEBC Chairman.
- The club house is alarmed and has a security code. When entering and existing the alarm must be used.
- Anyone using the canteen needs to adhere to our canteen policy & users guide
- All equipment needs to be returned after training into the MEBC storage cage
- Chairs are for use in the club house. The small folding ones can be used on the club house balcony. The bar stools are NOT to be used on the balcony.
- The consumption of alcohol is permitted in the club house. It's illegal for minors (u18) to consume alcohol
- Any user who becomes aware of equipment becoming faulty is to isolate and notify the Chairman
- For safety reasons, it is incumbent upon the members using the club house and any equipment to identify and report any member not complying with these policies and procedures